

**Minutes of the Meeting**  
**Board of Directors (the “Board”)**  
**Trillium Health Partners (the “THP”)**  
**Thursday, January 22, 2015**

**PARTICIPANTS**

<b>Elected Directors</b>	Wayne Bossert (Acting Chair), Chitwant Kohli, Alan MacGibbon*, Tim McGuire*, Stacey Mowbray, Lee Stem, Karen Wensley, and Nicholas Zelenczuk  *In part via conference call
<b>Ex-Officio Directors</b>	Michele Darling, Michelle DiEmanuele, Dr. Dante Morra, Dr. Joseph Noora, Dr. Bill Wong, and Dr. Trevor Young
<b>Senior Management</b>	Patti Cochrane, Karli Farrow, Krista Finlay, Stephen Hall, Steve Hoscheit, Dean Martin, Dr. Craig McFadyen, Tara McCarville, and Ron Noble
<b>Resource</b>	Gina DeVeaux
<b>Other(s)</b>	Dr. William Coke, Dr. David Perkins, Leslie Starr, and Nicole Vaz
<b>Regrets</b>	Sacha Ghai, Kathryn Hayward-Murray, Perry Miele, Edward Sellers, and Alan Torrie

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1. **Call to Order**                   The Chair confirmed that a quorum was present and declared the Board meeting duly constituted for the transaction of business at 4:05 p.m.
  
  2. **Excellence in Medical Teaching Awards**                   Dr. Morra introduced a video on the 2014 Excellence in Medical Teaching Awards that was shown to the Board.
  
  3. **Declaration of Conflicts**                   Mr. Bossert reminded the Board that conflicts are to be declared as the agenda item arises. There were no declarations.
  
  4. **Approval of Agenda**                   Mr. Bossert reviewed the revised Agenda with the Board.  
  
**MOVED** by Ms. Wensley, and seconded by Mr. Zelenczuk, that the Agenda for the January 22, 2015 Board meeting, be approved.  
  
**CARRIED**  
  
Dr. Wong declared a conflict with an item on the Consent Agenda and recused himself from the meeting.
  
  5. **Consent Agenda**                   Dr. Morra provided an overview of the following Consent Agenda items recommended by the Medical Advisory Committee for approval by the Board:
    1. That the Board approves the Medical Advisory Committee's (MAC's)

recommendation for Dr. Bill Wong to be appointed as the Program Chief, Anaesthesia for a five year term commencing July 1, 2015.

2. That the Board approves the MAC's recommendation for Dr. Dana Wilson to be appointed as the Program Chief, Neurosciences/MSK for a three-year term commencing February 1, 2015
3. s. 65 (6)(5)

**MOVED** by Mr. Stem, and seconded by Ms. Darling, that the Consent Agenda for the January 22, 2015 Board meeting, be approved.

**CARRIED**

Dr. Wong joined the meeting.

The Chair congratulated Dr. Wong on his upcoming appointment to the role of Program Chief, Anaesthesia.

**6. Finance & Audit Committee**

Mr. Zelenczuk presented the November 30, 2014 Financial Statements as recommended by the Finance and Audit Committee.

**MOVED** by Mr. Zelenczuk and seconded by Mr. Kholi, that the Board approve the November 30, 2014 Financial Statements as presented.

**CARRIED**

**7. Governance and Human Resources Committee**

Mr. Stem provided an overview of the Briefing Note 2015 Board Renewal, outlining key considerations by the Governance and Human Resources Committee and the Nominations Sub-Committee.

The primary objective of the 2015 Board renewal process is to engage qualified directors for consideration and nomination for election to the Board.

**8. Capacity Planning**

Ms. Cochrane presented an update on capacity at THP.

The principal topics of discussion included:

- Steadily increasing emergency department patient days, large numbers of patients waiting for beds, and the quality of care risk to the hospital; and
- The need for increased funding and proposed activities structured over the next 48 months to meet the more immediate capacity needs in the community and the Master Plan.

Dr. Noora joined the meeting.

**9. Strategic Plan Update**

Ms. DiEmanuele presented an update on the Strategic Plan and Emerging Service Planning Themes.

The principle topics of discussion included:

- Goals that have shifted between 2011 and 2015 continue advancing THP's strategy;
- Historical achievements through service planning including a \$30M (3.1%) efficiency gained from 2013/14 to 2014/15;
- Estimating that a 7% increase in efficiency over the next 3 fiscal years is required to balance the budget and meet HBAM targets, assuming that there is no HSFR funding increase;
- Key themes emerging from the service planning for the 3-year period 2015/16

through 2017/18 include transformation, patient-centred design and operational effectiveness; and

- Keys risks include people, labour relations, community and financial.

**MOVED** by Mr. MacGibbon and seconded by Mr. Zelenczuk that the Board meeting recess as of 6:00 p.m.

**CARRIED**

(Mr. MacGibbon left the meeting.)

#### **10. Community Engagement and Government Relations**

The Board held an informal discussion with Management with respect to Community Engagement and Government Relations.

Mmes. DiEmanuele and Finlay delivered a presentation and the topics of discussion included:

- The history of THP's community engagement and the strategic engagement path;
- Learning from the engagement of 32,000 individuals including members of the community, stakeholders and the THP internal;
- Broadening engagement over the next 90 days to deliver key messages about population growth and the changing demand for healthcare, and the plan to meet demands through innovation, building partnerships, modernizing and expanding sites;
- Key government relations priorities to address capacity, equitable funding for priority programs and provincial transformational leadership opportunities; and
- Governance for a complete system of care to achieve effectiveness, membership renewal, governance partnerships and focused participation in the LHIN governance activities.

(Mr. McGuire joined the meeting.)

The Chair confirmed that a quorum was present and declared the Board meeting duly constituted for the further transaction of business at 6:50 p.m.

#### **11. Board Chair Report**

Mr. Bossert, Acting Board Chair, had no matters to report since the last Board meeting.

#### **12. President and CEO Report**

Ms. DiEmanuele, President and Chief Executive Officer (the "**CEO**") provided an update on her activities since the last Board meeting.

The principal topics of the CEO Report included:

- Operational effectiveness;
- Patient-centered design;
- Transformation; and
- Continuing into 2014-2015.

#### **13. Chief of Staff Report**

Dr. Morra, Chief of Staff (the "**COS**") provided an update on his activities since the last Board meeting and key individuals from the Nephrology Program.

The following individuals were recognized by Dr. Morra for their outstanding work that lead to the success of the Nephrology Program:

1. Dr. William Coke
2. Dr. David Perkins
3. Sandy Beckett, Director, Outpatient Medicine & Regional Chronic Kidney Disease Program
4. Leslie Starr, AVP Patient Care Services

The principal topics of the COS Report included:

- Operational effectiveness;
  - Medical Quality of Care
  - Medical Leadership
  - Leadership Succession Planning
  - Professional Staff Engagement
- Patient centered design; and
- Transformation.

**14. Chief Nursing Executive Report**

Dr. Morra presented the Chief Nursing Executive (the “**CNE**”) report on behalf of Kathryn Hayward-Murray, providing an update on her activities since the last Board meeting.

The principal topics of the CNE Report included activities related to the Research Pillar and THP moving towards achieving Best Practice Spotlight Organization candidacy in March 2015.

Ms. DiEmanuele congratulated Ms. Hayward-Murray and Ms. Cochrane on their achievement.

**15. Professional Staff Association**

Dr. Wong, President, Professional Staff Association (the “**PSA**”) provided an update on the activities of the PSA since the last Board meeting.

**16. Patient Story**

Ms. McCarville read a letter of gratitude to THP from a patient’s family for the life-saving care provided to their daughter.

**17. Other Business**

There was no other business for the Board to discuss.

**18. Adjournment**

**MOVED** by Mr. Zelenczuk and seconded by Ms. Wensley, that the meeting be adjourned at 7:20 p.m.

**CARRIED**

**19. *In-camera* Session**

An *In-camera* session was held following adjournment of the Board meeting.

**BOARD APPROVED:** March 26, 2015